



City of Cincinnati

City of Cincinnati Integrated HRA

Effective Date: January 1, 2027

Overview

CATILIZE HEALTH[®] OVERVIEW

At Catilize Health[®] we believe people deserve access to quality, affordable healthcare. Your City of Cincinnati Integrated HRA will transform the way you experience health insurance.

The enclosed documents will give you all the information you need to make a smooth transition to the City of Cincinnati Integrated HRA .



Documents Enclosed

Integrated HRA Flowchart

Integrated HRA FAQ

Summary

Integrated HRA Claim Form

Employee Experience

Catilize Health[®] Portal

Review this flowchart to see if you qualify for the Integrated HRA

Step 1

Are you currently enrolled in a City of Cincinnati medical plan or are you a new Employee?

YES → Continue to Step 2
NO → You are not eligible for the Integrated HRA

Step 2

Do you have access to an alternate group medical plan?

YES → You and your eligible dependents enrolled in City of Cincinnati medical plan qualify for the Integrated HRA!

NO → You are not eligible for the Integrated HRA

How Does the Integrated HRA Work?

ENROLL

- Enroll in your alternate group medical plan & waive coverage at City of Cincinnati
- Complete the City of Cincinnati Integrated HRA Enrollment through your online enrollment system ,COCBenefits.com
- Read and confirm the Attestation language through your online enrollment system
- Provide Catilize Health® with Proof of Coverage
- Provide proof of premium cost for your alternate medical plan

INCUR and FILE

- Incur medical expenses (co-pays, deductibles, and co-insurance) by visiting the doctor, pharmacy, emergency room, etc
- Present your primary insurance ID card first, and then the Integrated HRA ID card second

GET REIMBURSED

- If your provider accepts the ID card, they'll bill Catilize Health® for any out-of-pocket costs
- You may submit claims by completing a claim form or visit the member portal at portal.catilize.com. You will be reimbursed via direct deposit in 1-3 weeks



2605 Nicholson Road, Suite 1140
Sewickley, PA 15143

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<https://britehr.app/CityCincinnati>

Phone: 877-872-4232

Toll Free Fax: 877-599-3724

CinciHRA@catilizehealth.com

Hours: 8.30am-8.00pm ET

Introducing the Integrated HRA as part of your benefits package

The Integrated HRA offers employee's who have access to alternate group medical and prescription drug coverage through their spouse/equal partner, **100% coverage with \$0 out of pocket** for eligible medical expenses. You will be reimbursed income tax free for ALL co-pays, co-insurance and deductibles incurred through your alternate medical plan up to the maximum out of pocket limits of \$9,200 Single and \$18,400 Family.

No premium contribution will be deducted from your paycheck. **Plus, when you enroll your eligible spouse in Integrated HRA, you are no longer subject to the \$100 or \$25 monthly spousal surcharge that may otherwise apply to you.**

PLUS, City of Cincinnati will reimburse you for the premium contribution paid for the alternate coverage if it exceeds the premium contribution you would have paid to remain on their plan up to a maximum of: \$6,000/single, \$12,000/family per year. You will be reimbursed for any increase in premium to add you and/or your eligible dependents up to the above monthly maximums. If the cost of alternate coverage is less than what the employee would have paid for City of Cincinnati's medical plan, you will not receive a premium contribution reimbursement.

Eligibility and Enrollment Opportunities

- **Current employees:** must currently be enrolled in City of Cincinnati's medical plan then waive that plan for the Integrated HRA effective date, January 1, 2027
- **New employees or newly benefit eligible:** may enroll during your new hire election period after satisfying City of Cincinnati's benefit eligibility requirements.
- **Qualifying event:** marriage, spouse/equal partner's change in employment status, birth of child, part time to full time, etc.
- **Open enrollment:** you may enroll during City of Cincinnati's and/or your spouse/equal partner's annual open enrollment.

Enrollment

- Enroll in alternate coverage and waive coverage on City of Cincinnati's medical plan
- Complete the City of Cincinnati Integrated HRA Enrollment through your online enrollment system, COCBenefits.com
- Read and confirm the Attestation language through your online enrollment system
- Provide Catilize Health® with Proof of Coverage
 - Examples of Acceptable Proof: Spouse/Equal Partner's Paystub, Insurance ID Card, Benefit Confirmation Statement, Letter on the Employer's Letterhead.

Premium Contribution Reimbursements Proof Required

- Paystub showing premium contribution amount, pre-tax or post-tax, frequency (other pay information may be blacked out)
- If the entire family is not enrolling in the Integrated HRA, then you must provide the premium paid by employees for each level of medical coverage, also known as the tiers of coverage indicating the cost for each tier
- If you are already enrolled in the Integrated HRA, you must submit updated premium contribution information for your alternate coverage each year.

IRS Rules

- You may be enrolled in an HRA or FSA. You **CANNOT** be reimbursed from both Integrated HRA and your HRA or FSA.
- Employees are NOT eligible for the Integrated HRA if their alternate coverage is:
 - A High Deductible Health Plan (HDHP) with active contributions to a health savings account (HSA) and the employee is the account holder of the HSA; however, it is **acceptable alternate coverage** if HSA contributions can be waived/discontinued. A spouse/equal partner who is not enrolled in the Integrated HRA may contribute to an HSA and use the HSA funds. The HSA funds CANNOT be used for medical expenses for Integrated HRA enrollees.
 - Medicare, Tricare (retiree only) VA health care or Medicaid
 - Healthcare Exchange Policy made available through the Affordable Care Act
 - Individual policy or Limited Benefit Health Plan

Claims

- **How do I use the Integrated HRA ID Card?**
 - First, present your alternate coverage ID card.
 - Then, present your Integrated HRA ID card. Let the provider know that the Integrated HRA will pay the provider directly for eligible co-pays, co-insurance, and deductibles.
 - You pay nothing; your provider may file the claim with both your alternate coverage and with the Integrated HRA.
- **Electronic Claims**
 - To submit reimbursement under the plan electronically, go to portal.catilize.com
 - Here you will simply need to upload the required documentation:
 - Co-pay, co-insurance or deductible: Explanation of Benefits (EOB) from alternate coverage
 - Prescriptions: "Tab" from pharmacy that includes name of drug, date filled, patient's name and patient responsibility amount
- **Paper Claims**
 - Send completed and signed claim form to Catilize Health[®] with the required documentation
- **Claim Submission Deadline**
 - Member Claims: 90 days after end of plan year or your termination from the plan
 - Provider Claims: 1 year after date of service for provider claims



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A step-by-step guide for members **Medical Claim Reimbursement**

When a member sees a medical provider or has a medical procedure, they present the primary medical plan ID, then present the Integrated HRA ID Card.



Most times the provider will accept the Integrated HRA ID Card. Members will owe nothing up front and do not need to submit a claim. Catilize Health® is billed by, and sends the payment to, the provider, ER, or hospital



In some situations, the provider is not able to accept the Integrated HRA ID Card. The member will pay for any co-pay, co-insurance, or deductible due. An Explanation of Benefits (EOB) is provided by primary medical plan.



The member submits the EOB and claim amount to Catilize Health® via portal.catilize.com. **OR** The member submits the EOB and a completed Claim form to Catilize Health® via mail, fax, or secure email.



Catilize Health® processes claims and issues reimbursement within 2 -3 weeks from when the member submitted the documents covering the out-of-pocket expenses.

The true out-of-pocket cost is \$0



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Pharmacy Claim Reimbursement

When a member visits a Pharmacy and picks up a prescription, they present the primary medical plan ID, then present the Integrated HRA ID Card.



Most times the Pharmacy will accept the Integrated HRA ID Card. Members will owe nothing up front, and do not need to submit a claim.



In some situations, the Pharmacy is not able to process the Integrated HRA ID Card. Members will pay for any prescription cost due.



The member submits the Pharmacy tab, EOB, or Pharmacy Print-Out and claim amount to Catilize Health® via portal.catilize.com. **OR** The member submits the Pharmacy tab, EOB or Pharmacy print-out and a completed Claim form to Catilize Health® via mail, fax, or secure email.



Catilize Health® processes claims and issues reimbursement within 2 -3 weeks from when the member submitted the documents covering the out-of-pocket expenses.

Preimum Reimbursement

If eligible, you may receive a reimbursement up to pre-set monthly maximums for the difference in premium costs if the alternate coverage premium cost is more expensive.

The premium difference amount will conveniently appear in your paycheck as taxable income.

An up-to-date paystub showing the cost and frequency of the premium paid for alternate coverage is required periodically.



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The City of Cincinnati Integrated HRA

Frequently Asked Questions

SECTION I – BENEFITS

1. What is covered under the Integrated HRA? The Integrated HRA reimburses eligible co-pays, deductibles, and coinsurance for qualified medical and prescription drug expenses.

2. Is there a calendar year maximum? Yes, the maximum amount the program will pay per calendar year for eligible co-pays, deductibles and co-insurance is \$9,200 for single coverage and \$18,400 for two or more.

3. Is there an employee premium contribution required for the Integrated HRA? No, there is no cost to you. **Plus, when you enroll your eligible spouse in Integrated HRA, you are no longer subject to the \$100 or \$25 monthly spousal surcharge that may otherwise apply to you.**

4. What happens if the network on my alternate coverage does not include my current doctor? I've been with my doctor for a long time and don't want to change now. The Integrated HRA will reimburse you for eligible co-pays, co-insurance and deductibles only (up to the Integrated HRA maximum limits) for services or benefits covered under your alternate plan. If your alternate plan does not include out-of-network services or benefits, they are not eligible for reimbursement under the Integrated HRA. You should check the network access on your alternate plan to ensure that your providers will be covered.

5. If my alternate group coverage does not cover a procedure or prescription, will that procedure be a covered expense under the Integrated HRA? No, if your alternate coverage does not cover the procedure, it is not a covered expense under the Integrated HRA and will not be reimbursed.

SECTION II – ELIGIBILITY

6. Am I eligible to enroll into the Integrated HRA? If you are a **current employee**, you and your eligible dependents who are currently enrolled on City of Cincinnati's medical plan and who have access to alternate group health coverage, are eligible to enroll in City of Cincinnati's Integrated HRA. If you are **newly hired** and you have alternate group coverage available, you and your eligible dependents are eligible for the Integrated HRA upon satisfaction of City of Cincinnati's eligibility requirement.



Integrated HRA

Frequently Asked Questions

7. What is alternate group health coverage? Alternate group health coverage includes other employer group health plans, such as one offered by your spouse/equal partner's employer, a retirement plan from a previous employer, a parent's group health plan if you're under the age of 26, or group coverage available from a second employer.

8. What does not qualify as alternate group health coverage? Medicare, Tricare (retiree only) VA health care, Medicaid, individual policies, and limited benefit health plans do not qualify as alternate group health coverage. If your alternate coverage is through a self-employed spouse/equal partner, please call 877-872-4232 to confirm if you would be eligible for the plan.

9. Am I eligible for the Integrated HRA if my alternate coverage includes an HSA (Health Savings Account)?

Yes, you may be eligible depending on the following considerations. If these considerations are not met, your plan eligibility could be affected:

- If the account holder of your alternate coverage is enrolled in the Integrated HRA then any employee and employer contributions to the HSA must be stopped.
- If the account holder of the alternate coverage is not enrolled in the Integrated HRA, they may continue to make and receive contributions to the HSA and use the HSA funds.
- The HSA funds CANNOT be used by Integrated HRA members for any Integrated HRA eligible medical expenses. You cannot be reimbursed for the same expense twice.

10. If I am enrolled in the City of Cincinnati's medical plan, and my eligible dependents are enrolled in alternate coverage, can I enroll myself and my eligible dependents in the Integrated HRA? To be eligible for the Integrated HRA you must currently be enrolled in City of Cincinnati's medical plan. This applies to dependents as well. Only members who were enrolled in City of Cincinnati's health plan and moved to the alternate group coverage are eligible to be covered under the Integrated HRA.

11. If my entire family is currently on City of Cincinnati's medical plan, and I enroll my entire family in alternate group health coverage, is my entire family eligible for the Integrated HRA? Yes, because the entire family is currently enrolled in City of Cincinnati's medical plan, the entire family would enroll into your alternate group medical plan and would all be covered under the Integrated HRA.



Integrated HRA Frequently Asked Questions

12. If I am age 65 or older and Medicare is my secondary coverage, am I eligible to enroll into the Integrated HRA? Yes, if Medicare is your secondary coverage, and you have qualified group health coverage then you are eligible to enroll into the Integrated HRA. Reminder, if Medicare is your primary insurance, you are not eligible for Integrated HRA.

13. If my spouse/equal partner and I both work for City of Cincinnati and our only coverage option is our own employer's medical plan, is either one of us eligible for the Integrated HRA? No, because neither one of you has access to alternate coverage.

14. If I currently have single coverage on City of Cincinnati's medical plan and I have alternate coverage available with my other job, am I eligible for the Integrated HRA? Yes, you could enroll in the group plan through your second job, and you would be eligible for the Integrated HRA

15. I recently got married and I am now eligible for alternate coverage. Can I enroll in the Integrated HRA? Yes. Marriage is a Qualifying Event and, if your newly married status allows you to enroll in alternate group coverage, you and your eligible dependents may enroll in the Integrated HRA after you have enrolled in your alternate coverage.

16. Can I enroll in the Integrated HRA and a Healthcare Flexible Spending Account (FSA)? Employee's may enroll in both the Integrated HRA and an FSA; however, employee's may not be reimbursed for the same expenses under both plans. Employee's enrolled in the Integrated HRA may wish to enroll in an FSA to cover expenses that are not otherwise covered by the medical plan. This includes expenses such as dental care, contact lenses, and prescription drugs not covered by your group plan. Employee's who elect to enroll in the Integrated HRA and an FSA should carefully evaluate their expenses so that they do not contribute too much towards an FSA and risk forfeiting the unused FSA funds at year-end.

17. What if I enroll in the Integrated HRA, and then lose access to my alternate group coverage? As long as you let City of Cincinnati know within their qualifying event time frame, you and your eligible dependents may enroll into City of Cincinnati medical plan with no lapse in coverage.

18. When can I cancel the Integrated HRA? You can change your election during open enrollment each year or during a qualifying event if you let City of Cincinnati know within the qualifying event time frame.

19. How is my current dental and vision coverage affected? You may remain enrolled in your current employer-sponsored dental and vision plans. Since the Integrated HRA only reimburses eligible medical expenses, it has no effect on your dental and vision coverage.

SECTION III – ENROLLMENT

20. How do I enroll into the Integrated HRA?

- Enroll into a qualified alternate group health plan. This must be a non-City of Cincinnati sponsored health plan.
- Complete the City of Cincinnati Integrated HRA Enrollment through your online enrollment system, COCBenefits.com
- Read and confirm the Attestation language through your online enrollment system; this is required and states you have been offered City of Cincinnati's medical plan, waived City of Cincinnati's medical plan, and are enrolling in other qualified group health coverage for the effective date of the Integrated HRA, January 1, 2027. By confirming the language you are waiving City of Cincinnati's medical plan for you and/or your eligible dependents for the entire plan year.
- Provide Catilize Health® with Proof of Coverage. This information indicates your, and your eligible dependents, enrollment in a qualified medical plan for the effective plan year of the Integrated HRA. This proof can be one of the following: Medical Coverage ID Card, Spouse/Equal Partner's Paystub, Benefit Confirmation Statement, a Letter on the Employer's Letterhead. The deadline to submit proof of coverage is 90 days from your effective date, January 1, 2027 and is required to finalize your Integrated HRA enrollment.

21. Will I receive enrollment confirmation? You will receive a welcome letter from Catilize Health® by email within 1-2 business days, and in the mail within 7-10 business days, after Catilize Health® receives your enrollment information. Your new Integrated HRA ID cards will be shipped separately from Catilize Health®. The Integrated HRA ID Cards will arrive 7-10 business days after all required eligibility documentation is received and verified.

SECTION IV– CLAIMS

22. How do I use the Integrated HRA ID Card?

- First, present your alternate ID card
- Then, present your Integrated HRA ID Card. Let the provider know that the Integrated HRA will pay the provider directly for eligible co-pays, deductibles and co-insurance.
- You pay nothing; your provider may file the claim with both your alternate coverage and with the Integrated HRA.

23. Do all medical providers accept the Integrated HRA ID Card? Most providers accept the Integrated HRA ID card and file claims. If the provider has questions about the coverage or claim submission process, the provider can call the toll-free number on the back of the Integrated HRA ID card.

Integrated HRA Frequently Asked Questions

24. Do all pharmacies accept the Integrated HRA ID card? Most pharmacies will process your claim when you present your Integrated HRA ID card. If the provider has questions about the coverage or claim submission process, the provider can call the toll-free number on the back of the Integrated HRA ID card. If they will not accept the Integrated HRA ID card, you will need to pay your out-of-pocket expenses, and file a paper claim or submit the claim electronically to receive reimbursement. Keep in mind that many pharmacies will provide a report listing your prescriptions and co-pays.

25. How do I submit a claim electronically? To claim reimbursement under the plan electronically, go to portal.catilize.com and submit the required documentation: for co-pay, co-insurance or deductible, you will need to submit the Explanation of Benefits (EOB) from your alternate group health plan; and for prescriptions, submit the "tab" that includes the name of the drug, date filled, patient's name and co-pay. Do not submit a cash register or credit card receipt; these alone are not acceptable as per IRS regulations.

26. How do I submit a paper claim? If you are filing a "paper" claim, using the claim form provided by Catilize Health®, you'll submit that form along with the required documentation listed in question #25.

27. What is the deadline for submitting claims? The deadline for member claims is 90 days after the end of the claim year or your termination from the plan. The deadline for provider claims is 1 year after the date of service.

28. What if I receive an invoice from a provider for a claim that should have been reimbursed and paid to the provider? Your first inquiry should be made to the provider to see if they have processed the claim through Catilize Health®.

29. How is claim reimbursement obtained? When you receive services from one of these providers, present the Integrated HRA ID Card and the provider will file the claim. The provider will receive the payment for the out-of-pocket expenses. If you receive care from a provider who does not file Integrated HRA claims, then you need to file a paper claim or submit the claim electronically. You will receive a direct deposit reimbursing you for your out-of-pocket expenses.

30. I have not received my ID card yet and I have an appointment soon, will I get reimbursed for my out-of-pocket costs? Yes, simply access your ID Card at portal.catilize.com. You may also file a paper claim or submit the claim electronically.

SECTION V– PREMIUM REIMBURSEMENTS

31. What if the premium for my alternate plan is higher than my employer's medical plan? Your employer will reimburse you for increases in premium that your household pays for the alternate coverage (limits apply). If the cost for the alternate plan is higher than your employer's medical plan, you will be reimbursed for the difference in cost up to a maximum of: \$6,000/single, \$12,000/family per year. If the premium does not increase by adding dependents, then there is no eligible premium reimbursement under the Integrated HRA.

32. How is my premium reimbursement calculated? A comparison is made which considers the cost of the alternate medical coverage to the cost of your employer's medical coverage.

33. What if the employer who provides my alternate group coverage charges a surcharge if I enroll in their plan? Surcharges relating to alternate group coverage will be included in your premium reimbursement calculation. Tobacco-use and smoker surcharges will not be reimbursed. Please note that employers use a variety of names, such as surcharge, penalty or incentive for these additional charges. If you have questions about whether a surcharge will be reimbursed, please contact Catilize Health®. Contact information is provided below.

34. How are employee premium contributions reimbursed? This amount will be reimbursed through City of Cincinnati's payroll if the premium contribution from your alternate coverage is deducted pre-tax. If your alternate group coverage has post-tax deductions, the payment will be reimbursed directly from Catilize Health® via direct deposit.

35. What if there is a change to my premium contribution on the alternate group coverage? You must inform Catilize Health® of premium changes as soon as possible, but not later than 90 days after an increase or decrease in premium contributions, so that your reimbursement may be appropriately adjusted. This information can be mailed, faxed or emailed securely.

36. Am I eligible to receive a premium reimbursement if my alternate coverage is my parent's health coverage? No.

37. Am I eligible to receive a premium reimbursement if my eligible dependents move to my ex-spouse/equal partner's medical plan? No.



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Phone: 877-872-4232

Toll Free Fax: 877-599-3724

CinciHRA@catilizehealth.com

Hours: 8.30am-8.00pm ET

Integrated HRA ENROLLMENT FORM

EMPLOYER INFORMATION

Employer Name: City of Cincinnati

Please mail, email or fax completed form to:

Catilize Health®

2605 Nicholson Road, Suite 1140

Sewickley, PA 15143

Email: CinciHRA@catilizehealth.com

Telephone: 877-872-4232

Toll Free Fax: 877-599-3724

I am enrolling in the MERP for (please check one):

☐ Self Only

☐ Self & Children

☐ Children Only

☐ Spouse/Equal Partner Only

☐ Self & Spouse/Equal Partner

☐ Self & Family

☐ Spouse/Equal Partner & Children

PARTICIPANT INFORMATION

Name:

D.O.B:

Hire Date:

Social Security #:

Gender: ☐ M ☐ F

Eligibility Date:

Home Street Address:

City:

State:

Zipcode:

Home Phone:

Work Phone:

Cell Phone:

Email Address:

SPOUSE/EQUAL PARTNER INFORMATION

Name:

D.O.B:

Gender: ☐ M ☐ F

Social Security #:

Spouse/Equal Partner Employer:

DEPENDENT INFORMATION (attach a separate sheet if additional space is needed)

Name:	D.O.B:	Gender: ☐ M ☐ F
Social Security #:		
Name:	D.O.B:	Gender: ☐ M ☐ F
Social Security #:		
Name:	D.O.B:	Gender: ☐ M ☐ F
Social Security #:		
Name:	D.O.B:	Gender: ☐ M ☐ F
Social Security #:		
Name:	D.O.B:	Gender: ☐ M ☐ F
Social Security #:		
Name:	D.O.B:	Gender: ☐ M ☐ F
Social Security #:		

PARTICIPANT AUTHORIZATION

* If the other coverage is a HDHP and your spouse/equal partner is not enrolled in the Integrated HRA, your spouse/equal partner may contribute to the HSA and use the HSA funds. The HSA funds CANNOT be used for medical expenses for members enrolled in the Integrated HRA. All members may use the HSA funds for dental and/or vision as long as those expenses are not covered by the spouse/equal partner. Also, if your primary health coverage is through Medicare, Tricare (retiree only) VA health care, or Medicaid, you are not eligible for the Integrated HRA.

I hereby authorize my employer to enroll me into the employer sponsored Integrated HRA. I agree to comply with the terms and conditions of the plan. You may be prosecuted for fraud for knowingly using health insurance benefits for which you are not eligible. It is YOUR responsibility to know when you or a family member is no longer eligible for Integrated HRA benefits.

Employee Signature:	Date:
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ATTESTATION OF ENROLLMENT

IN A NON-EMPLOYER GROUP HEALTH PLAN

Employee Name:

Work Phone:

Email:

Work Location:

This form applies to individuals who participate in the Integrated HRA and who waive coverage in the City of Cincinnati health plan.

Employee, Spouse, and eligible dependents who are waiving coverage in the City of Cincinnati health plan certify that:

- City of Cincinnati has offered me and/or my Spouse and/or my eligible dependents a group health plan that does not consist solely of "excepted benefits" under the Affordable Care Act of 2010 ("ACA").
- I and/or my Spouse and/or my eligible dependents are enrolled in alternate coverage (such as my spouse/equal partner's employer) that does not consist solely of "excepted benefits" under the ACA (such as limited-scope dental or vision coverage), nor does it consist solely of a "health reimbursement arrangement" (reimbursement of health care expenses up to a dollar limit), and we are not enrolled in, or have waived contributions to, an HSA – Health Savings Account.
- I understand that by enrolling in this Integrated HRA, I am waiving participation in the City of Cincinnati health plan for the following participants:

Participant Name

Participant Name

Participant Name

Participant Name

Participant Name

Participant Name

Attach a separate sheet if space is needed for additional participants

For confirmation that the alternate coverage meets the IRS's definition of minimum value and does not consist solely of an HRA, please contact the benefits coordinator at the other employer, and ensure HSA contributions are waived/stopped.

I further certify that my alternate coverage is not:

- A High Deductible Health Plan (HDHP) with active contributions to a health savings account (HSA); however, it is acceptable alternate coverage if HSA contributions can be waived/discontinued. A Spouse who is not enrolled in the Integrated HRA may contribute to an HSA and use the HSA funds.
- The HSA funds CANNOT be used for medical expenses for Integrated HRA enrollees.
- Medicare, Tricare (retiree only) VA health care or Medicaid
- Health Insurance coverage made available thru the Affordable Care Act
- An individual policy
- A Limited Benefit Health Plan
- Coverage through another City of Cincinnati Employee

_____ Employee Signature	_____ Date
_____ Spouse Signature	_____ Date

Only if eligible for Integrated HRA

PLEASE COMPLETE THIS FORM AND SEND TO CATILIZE HEALTH® VIA FAX, EMAIL OR MAIL OR UPLOAD IN THE CATILIZE HEALTH® PORTAL: [Portal.Catilize.Com](https://portal.catilize.com)



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Hours: 8.30am-8.00pm ET

Integrated HRA CLAIM FORM

EMPLOYER INFORMATION

Employer Name: City of Cincinnati

SEND THIS FORM, EXPLANATION OF BENEFITS & ANY OTHER CLAIM DOCUMENTATION TO:

Catilize Health[®]

2605 Nicholson Road, Suite 1140

Sewickley, PA 15143

Email: CinciHRA@catilizehealth.com

Telephone: 877-872-4232

Toll Free Fax: 877-599-3724

OR CLAIMS MAY BE SUBMITTED AT [PORTAL.CATILIZE.COM](https://portal.catilize.com)



PARTICIPANT INFORMATION

Name:

D.O.B:

Last 4 Digits of Social Security #:

PRESCRIPTION REIMBURSEMENT INFORMATION

Date:	Name of Drug:	Co-Pay Amount:
Date:	Name of Drug:	Co-Pay Amount:
Date:	Name of Drug:	Co-Pay Amount:
Date:	Name of Drug:	Co-Pay Amount:
Date:	Name of Drug:	Co-Pay Amount:

PHYSICIAN OFFICE VISITS

Date of Visit:

Co-Pay Amount:

Date of Visit:

Co-Pay Amount:

Date of Visit:

Co-Pay Amount:

Date of Visit:

Co-Pay Amount:

Date of Visit:

Co-Pay Amount:

EXPLANATION OF BENEFITS (EOB)

Date of Service:

Amount Owed:

Date of Service:

Amount Owed:

Date of Service:

Amount Owed:

Date of Service:

Amount Owed:

Date of Service:

Amount Owed:

Documentation submitted must include: Patient name, date of service, type of service or service code, drug name or Rx number if prescription.

Please Note: All medical claims must be submitted first through your alternate coverage. You are required to include the following documentation: for co-pay, co-insurance or deductible, you will need to submit the Explanation of Benefits (EOB) from your alternate group health plan, and for prescriptions, submit the "tab" that includes the name of the drug, date filled, patient's name and co-pay amount. Do not submit cash register or credit card receipts; these alone are not acceptable as per the IRS regulations.

EMPLOYEE STATEMENT

I hereby certify that the information contained on this Reimbursement Claim Form is to the best of my knowledge and belief, true and correct and each item is eligible for reimbursement. I understand that any expenses reimbursed are NOT tax deductible on my individual or joint federal tax return. I understand that I may be prosecuted for fraud for knowingly using health insurance benefits for which I am not eligible. It is MY responsibility to know when I or a family member is no longer eligible for Integrated HRA benefits.

I certify that the amounts above have not been reimbursed under any other health care plan or program, federal, state, or government program, worker's compensation, or any other policy of health insurance, and that I will not seek reimbursement under any of the aforementioned plans, including an HSA, HRA or FSA account.

Employee Signature:

Date:

All claims must be received no later than 90 days after plan year ends or 90 days after termination.

The care you love. On the go.



Hey, Catilize® has a mobile friendly website!

Your medical plan made simpler

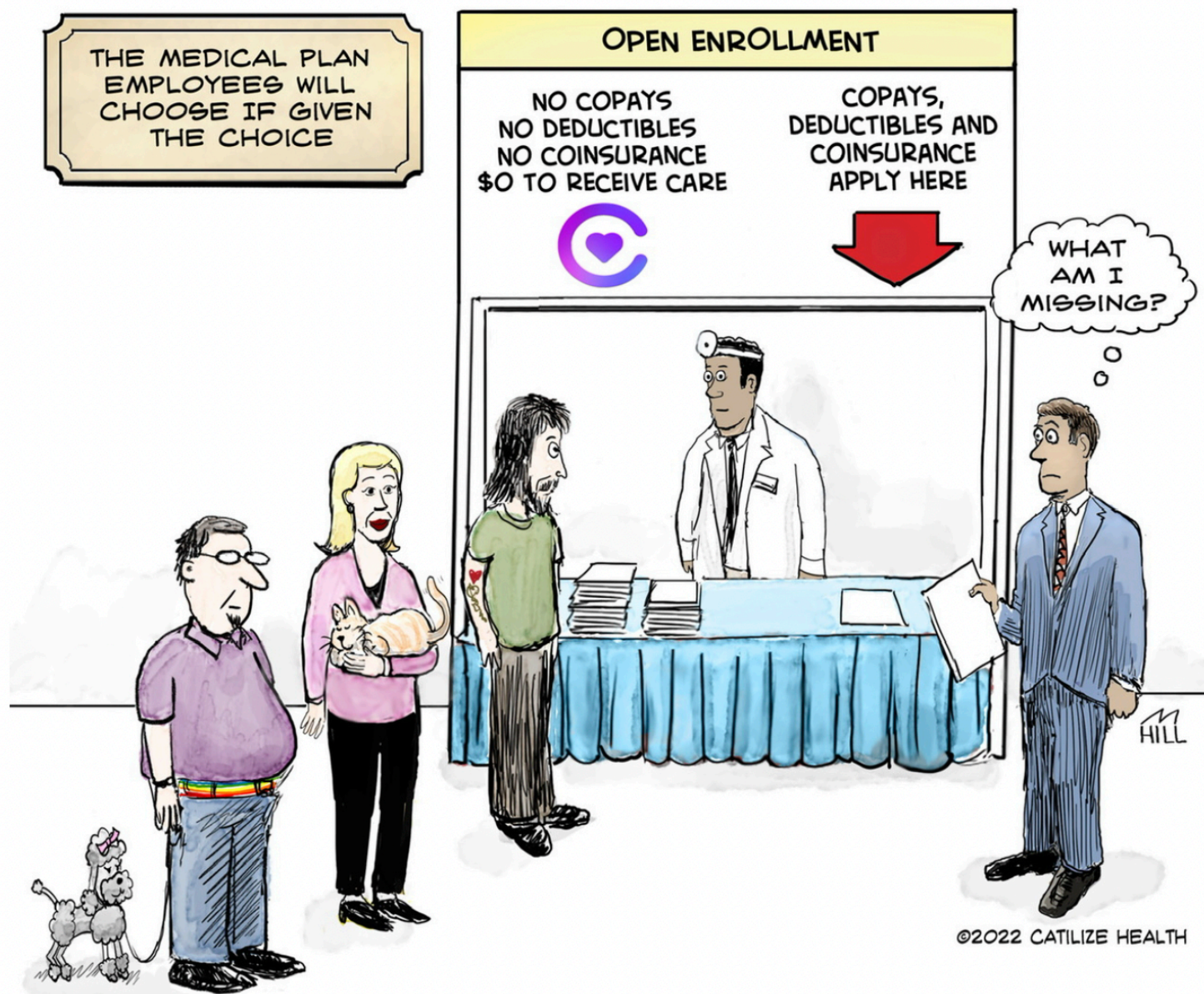
When we created Catilize®, we set out to make healthcare affordable and simple for people. Using your ID Card at your provider/pharmacy is the simplest way to have your claim submitted. You may submit paper claims; however, we have another option for you. We've made claim submission even simpler by putting everything you need in one place. No download required.

Just go to **portal.catilize.com** to access on your phone or desktop. You can use it to:

- Securely upload:
 - Claim Documents
 - Paystub
 - Attestation Form
 - Proof of Coverage
- Download your ID card
- View uploaded claim documents
- Review status of paid claims
- Review claims by member

Scan the QR code and
access today!







Catilize Health®

To reach a Claims Specialist

1- (877) 872-4232 x400
cincihra@catilizehealth.com

To reach an Enrollment/Premium Specialist

+1 (877) 872-4232 x300
memberservices@catilizehealth.com

To file a claim on the Catilize Health® Portal



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